

**WMHA Board of Commissioners
BOARD MEETING MINUTES
March 18, 2022**

The Members of the Warren Metropolitan Housing Authority Board of Commissioners met in session for the Regular Meeting at the Warren Metropolitan Housing Authority office building at 9:03 AM, on the 18th day of March 2022.

REGULAR MEETING

The Chair, Bob Alexander called the meeting to order. Kamela Jones, HCV Manager, took Roll Call. Also, present were Mary Fielder, Fiscal Manager, Bridgette Mason, Public Housing Manager, Gary Johnson Facilities Manager and Jacqueline Adkins, Executive Director. The roll call was taken. The following Commissioners were present:

COMMISSIONER	PRESENT	ABSENT
Bob Alexander, Chair	X	
Larry Dempsey	X	
Lauren Cavanaugh	X	
Madelyn Coons		X
Jade Hollon	X	

-No members of the public attended.

REVIEW AND APPROVAL OF BOARD MINUTES

The minutes from the Board Meeting held on **February 18, 2022**, were presented, a motion was made by Lauren Cavanaugh and Larry Dempsey seconded.

Upon roll call vote, the “Ayes” and “Nays” were as follows:

COMMISSIONER	AYE	NAY	ABSTAIN
Bob Alexander, Chair	X		
Larry Dempsey	X		
Lauren Cavanaugh	X		
Madelyn Coons			
Jade Hollon			X

DIRECTOR'S COMMENTS

The Director's comments were presented by Jacqueline Adkins.

- Year end complete and submitted to HUD
- 5 Year Plan Revisions made
- Discuss Board Members renewal status
- Criminal Justice grant ends remainder of funds goes back to HUD
- Transitions ends 6/30/2022 and will become Bridges
- WMHA received notices from City of Franklin regarding sidewalks repairs on PH properties
- Received approval for 411 Bridge to be non-exempt for taxes
- WMHA is now processing HMIS for PSH, previously completed by NHO

REVIEW OF REPORTS

- The Accounting Report was reviewed by the board for February 2022. There was a total of 66 items with 3 checks to review. Check/item # 42565 in the amount of \$125.00 paid to ADAGO LLC was for re-design of Website logo. Check/item #42568 in the amount of \$ 6,712.50 paid to Firethorn LLC was Emergency Rental Assistance Program. Check/item #42560 in the amount of \$ 71.20 paid to Lebanon Electric was for HCV repair to 736 #B Deas Dr.
- Board reviewed the monthly cash flow statements for Public Housing, HCV, and Transitions as prepared by Mary Fielder no comments.
- Financial Statements were reviewed by Mary Fielder. There were no questions.
- The Housing Choice Voucher Program report was prepared and reported by Kamela Jones. There were no questions.
- The Public Housing report was prepared and reported by Bridgette Mason. There were no questions.
- The Maintenance report was prepared and reported by Bridgette Mason. The board reviewed the report with no questions.
- The CFP report was prepared and reported by Jacqueline Adkins. There were no questions.
- The Transitions report was prepared by Nina House and reported by Jacqueline Adkins. There were no questions.
- WMHA is now processing HMIS for PSH, previously completed by NHO

Madelyn Coons arrived at 9:21 AM

RESOLUTION NO. 2-22

WHEREAS the Telework Policy, Larry Dempsey made a motion to accept, and Madelyn Coons seconded.

Upon roll call vote, the “Ayes” and “Nays” were as follows:

COMMISSIONER	AYE	NAY	ABSTAIN
Bob Alexander, Chair	X		
Larry Dempsey	X		
Lauren Cavanaugh	X		
Madelyn Coons	X		
Jade Hollon	X		

RESOLUTION NO. 3-22

WHEREAS the Managed IT Solutions (Go-Concepts), Lauren Cavanaugh made a motion to accept, and Madelyn Coons seconded.

Upon roll call vote, the “Ayes” and “Nays” were as follows:

COMMISSIONER	AYE	NAY	ABSTAIN
Bob Alexander, Chair	X		
Larry Dempsey	X		
Lauren Cavanaugh	X		
Madelyn Coons	X		
Jade Hollon	X		

ADJOURN

There being no other business, Jade Hollon made a motion to adjourn, and Lauren Cavanaugh seconded.

Upon roll call vote, the “Ayes” and “Nays” were as follows:

COMMISSIONER	AYE	NAY	ABSTAIN
Bob Alexander, Chair	X		
Larry Dempsey	X		
Lauren Cavanaugh	X		
Madelyn Coons	X		
Jade Hollon	X		

The meeting adjourned at 10:03 AM.

NEXT MEETING

The next regularly scheduled meeting will be April 15, 2022, at 9:00 AM at Warren Metropolitan Housing Authorities office.

Signed:

Robert Alexander, Chair

Jacqueline Adkins, Secretary