

**WMHA Board of Commissioners  
BOARD MEETING MINUTES  
September 20, 2024**

The Members of the Warren Metropolitan Housing Authority Board of Commissioners met in session for the Regular Meeting at the Warren Metropolitan Housing Authority office building at 9:00 AM, on the 20th day of September 2024.

**REGULAR MEETING**

The Chair, Bob Alexander, called the meeting to order. Kamela Jones, HCV Manager, took Roll Call. Also, present were Jacqueline Adkins, Executive Director and Mary Fielder, Fiscal Manager. The roll call was taken. The following Commissioners were present:

<b>COMMISSIONER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Bob Alexander, Chair	X	
Vacant		
Josh Hisle	X	
Linda Baysore		X
Jade Hollon	X	

-No members of the public attended.

**REVIEW AND APPROVAL OF BOARD MINUTES**

The minutes from the Board Meetings held on **August 16, 2024**, were presented, a motion was made by Jade Hollon and Josh Hisle seconded.

Upon roll call vote, the “Ayes” and “Nays” were as follows:

<b>COMMISSIONER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>
Bob Alexander, Chair	X		
Larry Dempsey-Vacant			
Josh Hisle	X		
Linda Baysore			
Jade Hollon	X		

## **DIRECTOR'S COMMENTS**

The Director's comments were presented by Jacqueline Adkins:

- A Public Housing tenant's accusation of eviction discrimination was dismissed.
- Tom Allen, WMHA's attorney presented an Equity Training for the WMHA staff
- Applications for PSH and Bridges have been submitted
- The Grant programs are looking into software for their programs, have had one demonstration
- OHAC was in Columbus and HOTMA is still on hold
- WMHA will get quotes for group health insurance but will probably stay with ICHRA

## **REVIEW OF REPORTS**

- The Accounting Report was reviewed by the board for August 2024. There was a total of 47 items with 2 checks to review. Check/item # 44968 in the amount of \$224,975.70 paid to K&T Construction and Supply Inc was for Window replacement in AMP 30. Check/item #44941 in the amount of \$9,156.00 paid to Mears Insurance Agency was for Public Officers Insurance.
- The board reviewed the monthly cash flow statements for Public Housing, HCV, and Bridges as prepared and reported by Mary Fielder, no comments.
- Financial Statements were prepared and reported by Mary Fielder. There were no questions.
- The Housing Choice Voucher Program report was prepared and reported by Kamela Jones. There were no questions.
- The Public Housing report was prepared by Bridgette Johnson and reported by Jacqueline Adkins. There were no questions.
- The Maintenance report was prepared by Bridgette Johnson and reported by Jacqueline Adkins. The board reviewed the report with no questions.
- The CFP report was prepared and reported by Jacqueline Adkins. There were no questions.
- The Bridges report was prepared by Nina House and reported by Jacqueline Adkins. There were no questions.

**RESOLUTION NO. 15-24**

**WHEREAS** the Public Housing 2<sup>nd</sup> Quarter Write Offs, Josh Hisle made a motion to accept and Jade Hollon seconded.

Upon roll call vote, the “Ayes” and “Nays” were as follows:

<b>COMMISSIONER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>
Bob Alexander, Chair	X		
VACANT			
Josh Hisle	X		
Linda Baysore			
Jade Hollon	X		

**RESOLUTION NO. 16-24**

**WHEREAS** the WMHA PHA Plan was presented, Jade Hollon made a motion to accept and Josh Hisle seconded.

Upon roll call vote, the “Ayes” and “Nays” were as follows:

<b>COMMISSIONER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>
Bob Alexander, Chair	X		
VACANT			
Josh Hisle	X		
Linda Baysore			
Jade Hollon	X		

**ADJOURN**

There being no other business, Josh Hisle made a motion to adjourn, and Jade Hollon seconded.

Upon roll call vote, the “Ayes” and “Nays” were as follows:

<b>COMMISSIONER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>
Bob Alexander, Chair	X		
Vacant			
Josh Hisle	X		
Linda Baysore			
Jade Hollon	X		

The meeting adjourned at 9:35 AM.

**NEXT MEETING**

The next regularly scheduled meeting will be October 18, 2024, at 9:00 AM at Warren Metropolitan Housing Authorities office.

Signed:

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Robert Alexander, Chair

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Jacqueline Adkins, Secretary